

South Central Louisiana Human Services Authority

Board Meeting Minutes

December 1, 2016

Members Present: Ray Nicholas (Assumption), Viola Daigle (Lafourche), Karen Lentini (St. Charles), Alisa Dunklin (St. James), Lynne Farlough (St. John), Danny Smith (Terrebonne) and Cheryl Turner (Terrebonne).

Members Absent: Herbert Barnes (Lafourche) and Stan Robison (St. Mary).

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Wesley Cagle (DD Director), and Marian Palmisano (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:20 p.m.
Opening Prayer & Pledge of Allegiance	Mrs. Lynne Farlough led the prayer and Ms. Viola Daigle led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the October 13, 2016 meeting were reviewed. Ms. Alisa Dunklin motioned to approve the minutes of the October 13, 2016 Board Meeting, seconded by Mrs. Viola Daigle, motion carried and minutes were approved.
Board Issues	<u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none">• <u>Update on Prospective Administrative Building:</u> Ms. Schilling gave a brief update on the Prospective Administration Building noting all the surveys and paperwork were filled out and the Office of Facility Planning and Control has taken over the process. An appraisal was completed and is under review in Baton Rouge. The next step is an environmental review then hopefully the purchase of the building. Our goal for the move in is April 2017.• <u>Provider Losses and New Hire:</u> Ms. Schilling reported the loss of one Nurse Practitioner this past month and noted that SCLHSA will lose a Child Psychiatrist at the end of December due to retirement. The Child Psychiatrist may come back as a WAE appointment for 2 days a week at SCLHSA's River Parishes site. A Medical Psychologist was hired full time to replace the Psychiatric Nurse Practitioner at TBHC. SCLHSA's Medical Director will be moving out of state in March 2017 and may continue with SCLHSA as a Telepsychiatrist until retirement in December 2017.• <u>Magellan Recoupments:</u> Ms. Schilling reported SCLHSA is still working through the recoupment process with Magellan. The recoupments were initially received in September for 2013. The full amount at this time is approximately \$3,500.00.• <u>Unposted Payments-Interest Account:</u> Ms. Schilling stated SCLHSA continues to make progress with the new Practice Manager in reviewing billing and payments in the electronic health record. We found that some of the health care plans post interest payments to SCLHSA's account and an Interest account was created in eCW to catch all these payments. Not a huge amount at this time but as SCLHSA's billing grows so will this account.• <u>RFSR Update:</u> Ms. Schilling reported OCDD has still not gained approval for the CEA's for all the LGE's. SCLHSA chose to move forward and start seeing these patients regardless, since the date for closure of this project is still May 2017. WAE positions were not hired because SCLHSA does not have the authorization to pay them. This issue may hinder meeting the 1,000 patient quota. The following list is the statistics to date:<ul style="list-style-type: none">○ 46 SUNs completed○ 44 letters sent out to those who have not responded to 2 contact attempts by phone○ 14 address changes○ 7 incidents of no current contact information○ 4 no-shows for appointments○ 3 individuals refusing to participate○ Screeners made 4 referral for Medicaid services, 9 referrals for IFS and 3 for GNO supports○ 51 need to be recertified

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>FY 17 Budget Reduction Scenario(s)</u>: Ms. Schilling reviewed the FY 17 Mid-Year Reduction Spreadsheet totaling \$201,862 noting the services and the amount of the budget reduction. Ms. Schilling noted that even though the new accounts were opened, the old accounts remain open because payments are still being posted to the old accounts. <p><u>Financial Report</u>: Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (October)</u>: Ms. Schilling reviewed the FY 17 Budget Analysis for October as of 10/31/2016 including projected revenues/expenditures and the Legislative Appropriated Budget. Since the December Meeting was so early, the November and December reports will be reviewed at the January Meeting. • <u>Revenue Report (October)</u>: Ms. Schilling reviewed the FY 17 Revenue Report for October reflecting collections including recoupments as of 10/31/2016. <ul style="list-style-type: none"> ○ Mrs. Viola Daigle motioned to approve the FY 17 October Budget Analysis and the Revenue Report for October of 10/31/2016, seconded by Mrs. Lynne Farlough, motion carried. <p><u>Operational Review</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>1st Quarter LaPAS</u>: Ms. Bonner reviewed the 1st Qtr. LaPAS Report noting that benchmarks are set a year in advance. • <u>Quality Indicators</u>: Ms. Bonner reviewed the 1st Qtr. Quality Indicators for Behavioral Health, Primary Care, CALL line and IOP. • <u>Agency Statistics</u>: Ms. Bonner reviewed the 1st Qtr. Agency Statistics for Behavioral Health and Developmental Disabilities. <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1144 waivers (806 NOW, 225 SW, 112 CC and 1 ROW). • <u>Art of Respect 2016</u>: Mr. Cagle gave a brief update for the 2016 Art of Respect Essay Contest noting that entries are coming in and the Reception is scheduled for January 17, 2017 from 4pm to 8pm at the North Terrebonne Library in Gray.
Old Business	None
New Business	<p><u>Executive Director Evaluation Process</u>: Melicia Levron This matter will be addressed at the January 12, 2017 Board Meeting.</p>
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> • SCLHSA Events Calendar-Ms. Schilling reviewed the December 2016 Calendar. • Chairman Nicholas stated the next Board meeting will be held on Thursday, January 12, 2017, @ 6:00pm, location TBA.
Adjournment	Motion to adjourn by Mrs. Lynne Farlough, seconded by Ms. Alisa Dunklin, motion carried. Meeting adjourned at 7:20pm.